

IOP Publishing science first

Publishing your paper in IOP journals

Dr Chun Xiong (熊春) Publishing Editor/出版编辑 IOP Beijing Office/英国物理学会(IOP)北京代表处 chun.xiong@iop.org <u>China.iop.org, IOPScience.iop.org</u> **IOP** Publishing | science first

ABOUT IOP PUBLISHING











Outline

- Choosing your journal
- Writing your paper
- Peer Review
- IOP's Top 10 tips for getting published
- IOP Beijing Office & Papers from China





Choosing your journal





First things first:

Decide your first-choice journal before even writing your paper!

- Which journal will give you the most recognition for your work?
- What is your back up?





- What other factors do you need to consider?
 - Audience
 - Scope
 - Reputation
 - Impact/visibility
 - Speed of peer review





- What other factors do you need to consider?
 - Open access or subscription model
 - Copyright policy
 - Costs (pages/figures etc.)









- What other factors do you need to consider?
 - Editorial Board
 - Reputation of Publishers
 - Other Metrics e.g. Impact Factor



A= Number of articles published in 2011, **B**= Number of articles published in 2012

C= Total Number of citations in 2013 to articles published in 2011 and 2012

Impact Factor (2013) = C/(A+B)



- IOP aims to make the submission process as simple as possible for authors:
 - No set submission format for your manuscript
 - Any relevant supplementary data
 - Upload a file direct from the arXiv
 - Track your article's progress online
 - Send us your compressed and archived files

Every IOP journal has full information on its homepage







IOP Journals use Scholar One

C mc04.manuscriptcentral.com/nand	is +			- 	Google	P 1	
ScholarOne Manuscripts**					Instructions, Forms & Policies	Help	
IOP Nanotechnol	ogy						
Log In Create An Accou	nt						
	and Pa account you do This si	me to the Nanotechnology manuscript submis assword into the boxes below, then click 'Log In' nt, or have forgotten your password, enter your o not have an account, click on the 'Create An A te uses cookies. By continuing to use this site y hing's <u>Privacy and Cookies policy</u> .	. If you are unsure about wheth e-mail address into the 'Passwi ccount' link above. ou agree to the use of cookies.	her or not you have a ord Help' section belo	n w. If		
	NANOTECHNOLOGY	User ID:	U Log In	Resources * <u>User Tutorials</u> * <u>Home Page</u>			
		Paparata:	Cog th				
		Password Help. Enter your e-mail address to account information.	o receive an e-mail with your				



Submitting a new manuscript

Firefox ScholarOne Manuscripts +	the second			۰	X
Regen mc04.manuscriptcentral.com/nano-iop		☆ マ C 🛃 - Google	٩	⋒	-
Main Menu / Author Dashboard / Manuscript S	ubmission				^
Author Center Submit a Manuscri	Select your manuscript type. Enter your title and abstract into the appropriate need to insert a special character, click the 'Special Characters' button. When 'Save and Continue'. <u>Read More</u> Pt				
		Save and Continue			
2 Keywords	Manuscript Type				
Author Information Referees	Manuscript Select Type:				E
5 Policies & Information	req Title (Limit 300 characters)	π Special Characters			
File Upload Review & Submit		j.			
	Press Control-V (or Cmd-V) to Paste				
	req Abstract (Limit 300 words)	π Special Characters			
	Press Control-V (or Cmd-V) to Paste				
	Funding Institutions req				



Writing Your Paper





Writing Your Paper

Before you start:

- Consider your choice of journal
- Decide on the key message of your paper
- Assess your main results
- Prepare an outline: topic, contexts, significance
- Think about permissions and copyright for images etc.





Writing Your Paper – Scientific merits of the paper

- Focus on new and important research results (trunks and branches)
- Make sure the language is clear and precise, especially your conclusions
- Figures and tables are clear
- Paper is of the right length (type of articles)





Writing Your Paper – The structure of the paper

- Title Concise yet informative; draws attention of the reader
- Abstract Summarizes paper into a single paragraph



Introduction

- Describe the main goals
- Set the work in the context of previous research
- Cite all relevant references



Writing Your Paper – The structure of the paper

Methods, Results and Discussion

- Show your data in an organized manner
- Show the significance and impact of your results
- Compare with other published work
- Discuss the implications and applications





Writing Your Paper – The structure of the paper

Conclusion

- Summarize your major points
- Highlight the novelty and significance of your work
- Answer questions put in the Introduction
- Include your plans for future work
- References objective and up-to-date
- Acknowledgements Recognize the contribution of funders or other assistance





Writing Your Paper

- Get feedback and comments on your paper before submission
 - Your supervisor
 - Other colleagues
 - Internal review
- Make changes following their input
- Get help from a fluent English speaker if you need it



IOP Publishing | science first

Writing Your Paper

- Copyright and permissions have to be considered
- Do you need permission to use photographs, images, charts, tables or graphs you have included in your work?
- You'll need permission to use anything where copyright is owned by a third party
- Guidance can be found here: copyright.iop.org











Peer Review

- Vital part of publishing
- Gives the scientific community and the public a reliable indicator on what to believe
- Gives authors feedback that can help to improve a paper
- Critical filter for scientific quality control
- Helps editors decide what to publish



IOP Publishing | science first

Peer review



C: Making a first decision

D: Following revision



A: 'Pre-refereeing'

- The editorial team review all submissions
 - Check for content, originality, novelty and scope
 - Delete plagiarism and duplication
 - Consult the journal's Editorial Board



IOP Publishing | science first

A: 'Pre-refereeing'

'Pre-refereeing' - Check for content, originality, novelty and scope **To filter out:**

- Incremental papers a very small advance on earlier work
- Papers outside of the journal's scope
- Papers that do not have enough content or new data for the journal - the expected quality level may vary between journals
- Papers that reproduce earlier work including text and including the author's own previous work

All papers are assessed by at least two people before a decision is made



B: Referee selection



- Referees are chosen based on:
 - Expertise
 - Independence
 - Availability
 - Previous record
- Single-blind peer review:
 - Referee knows who the author is Independence
 - Authors don't know who the referee is



C: Making a first decision - Quality Assessment by referee



- At least two referee reports-Adjudicator brought in if reports disagree
- Decision is based on reports sent to the editorial team
- Immediate acceptance is unusual but does happen
- Rejection is normal-50% rate common in quality journals
- Usually revisions based on suggestions by the referees



C: Making a first decision - Quality Assessment by referees

• ORIGINALITY, SCIENTIFIC RIGOUR, SIGNIFICANCE

- All referees are asked to consider these three qualities
- Score on a 1-10 basis (1=low, 10=high) in three categories
- Some questions as referees' guideline
- What impact will this article have in the field? (High, medium, low)
- Has the author made reference to the most recent and most appropriate work? (Yes, no)
- Is the article well written and the work clearly communicated? (Yes, no)

A good score is essential !

... ...

IOP Publishing | science first

D: Following revision





Peer review: Responding to referees' comments

- Read each referee's report carefully -> put away for a day!
- Read them again!
- Respond to each and every comment specifically
- Keep a list of your changes
- Where you disagree, explain why clearly
- If referee misses a point it is not necessarily his/her fault

Be polite!

Prepare a detailed covering letter with your response

FREE advice - use it!

IOP Publishing | science first

D: Following revision



- Paper will be accepted if the referees are satisfied
- ...or rejected if the revisions are insufficient



Peer review: If your paper is accepted

- Great Congratulations!
- The journal will expect you to check the final-proof rapidly
 - Nominate another person if you are unavailable
 - Give one copy of proofs to somebody else to read
 - Reply to editor's queries



Peer review: What if your paper is rejected?

- Use the advice you received to improve your paper
- You can re-write your paper and re-submit it to another journal
- If you think the decision was wrong most journals give you an opportunity to appeal





Do's and don'ts for successfully publishing your research



Do...

- 1. Check the literature for similar results in your field
- 2. Use references that show context of your work and why is it new and significant
- 3. Decide whether you are writing for a specialist or non-specialist audience
- 4. Choose which journal you want to publish in **BEFORE** writing your paper
- Spend a lot of time on your title and abstract this will be what most people will see first



Do...

- 6. Keep jargon or technical terms to a minimum
- Avoid speculation or anecdotes keep to the facts and clearly state your conclusions
- 8. Keep it concise even when there are no limits
- 9. Allow time for rewriting
- **10**. Get **feedback** from colleagues to read your article before submitting


Don't

- 1. Fabricate, falsify or misrepresent data or results
- 2. Submit an article to more than one journal at a time
- 3. Add someone as a co-author without their permission
- 4. Exclude anyone who has made a significant contribution
- 5. Sign any forms on behalf of your co-authors unless you are authorized to do so



Don't

- 6. Copy and paste from other articles, including your own this will be classed as plagiarism or duplicate publication
- 7. Forget to check you funders copyright/open access policy
- 8. Forget to disclose any potential conflicts of interest
- 9. Ignore any part of a reviewers reports
- **10**. Take any criticisms of your work personally



Introduction to refereeing and Guide for authors

http://www.ioppublishing.org/researchers



Currently available in English, Chinese, Japanese and Spanish



More information...

- Introduction to refereeingIOP审稿指南
- http://images.iop.org/referees-chinese/
 http://images.iop.org/referees/
- http://referees.iop.org

● 《IOP作者指南》(Introductory guide for authors)

- http://cms.iopscience.org/3205ba4f-d278-11e1-9b7a-4d5160a0f0b4/index.html
- http://authors.iop.org/atom/usermgmt.nsf/AuthorServices



Where to read and use IOP journals

http://iopscience.iop.org



IOP Institute of Physics – 英国物理学会

- Institute of Physics, 76 Portland Place, London
 W1B 3NT United Kingdom
- 成立于1874年,原名为Physical Society,1970年由英国 女王授权更名为Institute of Physics
- 国际著名学术机构之一,核心宗旨是在全球范围内推动和 传播物理学的研究和应用,以及促进物理学教育的发展
- 在英国注册为非盈利性皇家慈善机构, 注册号码: 293851
- 在全球范围内拥有约5万名会员,其中约9千名国际会员

• <u>www.iop.org</u>



IOP Publishing (IOPP) - 英国物理学会出版社

- IOPP是IOP下属的非盈利性学术出版和传播机构、是全球 领先的物理学及相关学科的信息传播机构之一
- IOPP采用商业运作方式 期刊订阅销售是其主要收入来 源;但是把所有盈余全部上缴(捐赠)给IOP,因而从资 金和知识传播两个方面,支持物理学发展的慈善事业
- 出版物包括: 70余种著名物理学和相关学科的期刊 (Journals)、杂志(Magazines)、物理学网站 (physicsweb.org, eprintweb.org, etc.),和电子书 (ebooks),等





IOP Beijing Office (英国物理学会北京代表处)

- 2000年7月7日在北京正式成立, IOP Beijing Office
- 联络和促进中英两国在物理学方面的友好合作,中国著名的大学和研究机构,中国科技部、中国科协、国家基金委、中国物理学会,等
- 为中国物理学家向10P期刊发表论文、作为审稿人或编委提供服务
- 为中国作者向IOP期刊投稿提供预审服务和免费修改英文服务
- Contact us: 英国物理学会北京代表处
 北京市海淀区中关村南三街8号A楼512房间
 (中国科学院物理研究所内)
 北京603信箱37号分箱 邮编:北京 100190
 Tel: (010) 82649679, Fax: (010) 82649678
- Mobile: 13911326927(吕铭方教授), 15101616708(熊春)

E-mail: mingfang.lu@iop.org, chun.xiong@iop.org
 <u>http://china.iop.org</u>



World wide Submissions & Acceptances in 2014

No.	1 US	2 China	3 Germany	4 UK	5 France
Sub	5,410	8336	2,430	2,076	1,548
Acc	3,067	1990	1,673	1,329	1,003
接受率	55.7%	<u>27.3%</u>	<u>62.7%</u>	60.6%	57.6%
Νο	6 Japan	7 Italy	8 Spain	9 South Korea	10 Canada
Sub	1,480	1,310	997	1,410	838
Acc	852	792	574	497	446
接受率	54.1%	56.3%	52.2%	38.0%	50.5%

IOP Beijing Office – free pre-refereeing & English polishing for 8 IOP journals



Free pre-refereeing & English polishing for 8 IOP journals







Welcome to submit more quality papers to IOP journals



Please contact:

Chun.xiong@iop.org

Mingfang.lu@iop.org

More at: IOPscience.iop.org, China.iop.org



GOOD LUCK!! 🕲

Thank you!